



## ROCHESTER MATH SCHOOL ASSOCIATION

### MEETING

28th April 2025 (Term 5)

### MINUTES

**Present:** Cathy Younger, Bridget Ogwezi, Janine Johnson, Adam Richardson (RMSA staff link), Andy Snow, Joanna Killick, Jo Harding, Amy Wallace, Barney Turpin, Ronnie Jones, Roman Hewett, Matthew Angel, Ted Summerly.

**Apologies for Absence:** Eliot Hodges, Lisa Renwick, Rachel Donoghue, Jane Marsh

**Date of next meeting:** Monday June 9th, 2025. 7pm in E1, English Block

#### 1. Minutes of the Last Meeting, Matters Arising & Update on Actions

Please see the minutes for our last meeting: The minutes of the last meeting were accepted as a true record of the meeting and adopted.

Actions updated.

#### 2. Update on Chair

No update at the moment. Meeting chaired by Jo Harding.

#### 3. Treasurer's report

### TREASURER'S REPORT

#### TERM 4: 24<sup>th</sup> February 2025 – 21<sup>st</sup> April 2025

|  |                   |
|--|-------------------|
| <b>Account Balance to 21<sup>st</sup> April 2025</b> | <b>£23,670.35</b> |
|--|-------------------|

|                  |           |
|------------------|-----------|
| Less Liabilities | £2,972.04 |
|------------------|-----------|

|                   |            |
|-------------------|------------|
| Available Balance | £20,698.31 |
|-------------------|------------|

|                        |         |
|------------------------|---------|
| Float held in Cash Tin | £100.00 |
|------------------------|---------|

|                                  |        |
|----------------------------------|--------|
| Float held in Lost Property Safe | £10.00 |
|----------------------------------|--------|

|               |           |
|---------------|-----------|
| Term 4 Income | £2,738.38 |
|---------------|-----------|

|                 |           |
|-----------------|-----------|
| Term 4 Expenses | £6,555.35 |
|-----------------|-----------|

| INCOME       |   |           |
|--------------|---|-----------|
| 25.02.25     | C. MacFoy – Quiz Night Payment                      | 40.00     |
| 25.02.25     | E. Hodges – Quiz Night Payment                      | 80.00     |
| 26.02.25     | P. Wilson – Quiz Night Payment                      | 70.00     |
| 26.02.25     | S. Jones – Quiz Night Payment                       | 60.00     |
| 26.02.25     | V. Morris – Quiz Night Payment                      | 80.00     |
| 28.02.25     | A. Brooks – Quiz Night Payment                      | 65.00     |
| 28.02.25     | G. Weaver – Quiz Night Payment                      | 30.00     |
| 03.03.25     | B. Bailey – Quiz Night Payment                      | 60.00     |
| 03.03.25     | S. Moriarty – Quiz Night Payment                    | 30.00     |
| 04.03.25     | Your School Lottery – February                      | 324.40    |
| 04.03.25     | N. Davidson – Quiz Night Payment                    | 40.00     |
| 04.03.25     | D. Davies – Quiz Night Payment                      | 30.00     |
| 05.03.25     | D. Greensmith – Quiz Night Payment                  | 55.00     |
| 06.03.25     | Cash Payment – Revision Books & Second hand Uniform | 16.00     |
| 10.03.25     | SumUp – Card Payments (Quiz Night)                  | 62.12     |
| 10.03.25     | Cash Payments (Quiz Night)                          | 479.30    |
| 14.03.25     | SumUp – Card Payments (Spring Concert 13.3.25)      | 120.11    |
| 14.03.25     | Cash Payments (Spring Concert 13.3.25)              | 99.00     |
| 20.03.25     | Uniformd – 2 <sup>nd</sup> Hand Uniform – February  | 33.11     |
| 28.03.25     | SumUp Card Payments (School Production 27.3.25)     | 116.59    |
| 31.03.25     | SumUp Card Payments (School Production 28.3.25)     | 87.77     |
| 31.03.25     | Cash Payments (School Production 27.3.25, 28.3.25)  | 262.30    |
| 08.04.25     | Your School Lottery – March                         | 407.20    |
| 17.04.25     | Uniformd – 2 <sup>nd</sup> Hand Uniform – March     | 90.44     |
| Total Income |   | £2,738.38 |

| EXPENSES |  |        |
|----------|--|--------|
| 06.03.25 | Cash Payments, Floats & Prize Money – Quiz Night                           | 480.00 |
| 06.03.25 | B&M – Quiz Night Prizes  | 28.00  |
| 12.03.25 | Bookers – Stock  | 452.07 |
| 14.03.25 | C. Younger – Reimbursement Gravesham Borough Council (TEN for School Show) | 21.00  |

| EXPENSES       |  |           |
|----------------|--|-----------|
| 14.03.25       | Bookers – Stock (Debit Card Payment)                       | 60.68     |
| 15.03.25       | SJWMS – Donation Remittance, ActivAll Board                | 4.895.00  |
| 17.03.25       | SJWMS – Donation Remittance, Water Baths                   | 239.20    |
| 24.03.25       | Morrisons – Stock (Drinks Cans)                            | 61.00     |
| 28.03.25       | C. Younger – Reimbursement Timpsons (New key for Cupboard) | 9.00      |
| 28.03.25       | C. Younger – Reimbursement Morrisons (Stock)               | 8.00      |
| 31.03.25       | Bookers – Stock  | 49.98     |
| 11.04.25       | SJWMS – Donation Remittance, Gardening Equipment           | 150.80    |
| 16.04.25       | Bookers - Stock  | 100.74    |
| Total Expenses |  | £6,555.47 |

## GROSS TAKINGS – Term 4

Refreshments – Spring Concert £219.11  
 Quiz Night £1,522.50  
 School Production £470.20  
 2<sup>nd</sup> Hand Uniform and Revision Book Sales £139.55  
 Your School Lottery £731.60

## FUNDING REQUESTS

Fulfilled Funding Requests:           ActivAll Board & Stand (SEN)  
   Water Baths (Biology)  
   Gardening Equipment (Biology/Sustainability Initiative)

Withdrawn Funding Requests:       None.

## LIABILITIES

| DATE REQUESTED | DEPARTMENT   | ITEM REQUESTED  | AGREED COST |
|----------------|--------------|-----------------|-------------|
| 04.11.24       | Biology      | Microscopes x 2 | 673.04      |
| 04.11.24       | PE           | VEO Cam         | 1,099.00    |
| 03.03.25       | Whole School | Outdoor Clocks  | 1,200.00    |

|                          |                  |
|--------------------------|------------------|
| <b>Total Liabilities</b> | <b>£2,972.04</b> |
|--------------------------|------------------|

Cathy Younger  
RMSA Treasurer  
21<sup>st</sup> April 2025

#### 4. Request for funds

|   |   |
|---|---|
| What is it you are applying for?  | <b>Electrical work, including cabling, high level sockets and installation required to mount the 2 large external clocks (which have funding approval from the last RMSA meeting)</b>     |
| How much does it cost?  | £1,990  |
| How does it enhance the educational experience for the pupils above what the school offers in the curriculum? | N/A – clocks have been approved but unfortunately we didn't anticipate the cost of mounting them on the external walls. We have since had a quote from an electrician as specified above. |
| Can it be purchased via the <a href="#">Giving Machine</a> ?  | No  |
| Will this funding help develop extra-curricular provision?  | N/A   |
| Will it benefit pupils outside the classroom or beyond the subject?   | As above  |
| Your Name   | Cheryl Pullies / Crispin Morris   |
| Which subject or activity   | Whole school and beyond   |
| Date  | 14 <sup>th</sup> April 2025   |
| RMSA response   | <b>Declined: Too expensive when combined with the cost of the 2 clocks previously approved. Students also believed that they would not provide much benefit.</b>                          |

|  |   |
|--|---|
| What is it you are applying for?   | <b>House vests</b>  |
| How much does it cost?   | 120 x £6.14 = £736.80   |
| How will this enhance the educational experience for pupils above what is offered in the curriculum?               | Develop a sense of house spirit and a sense of belonging. The House system is an integral part of the school's culture and ethos.   |
| Will this funding help to develop extra-curricular provision for students - and if so, how?                        | Yes, house events are extra-curricular activities on the whole  |
| Will this benefit pupils outside of the classroom, or beyond the scope of the subject curriculum - and if so, how? | House vests foster a sense of togetherness and 'house spirit' in the regular competitions we run, in addition, the clear visual effect is very useful in high profile events such as Foundation Day. The sense of belonging is important and links the pupils to previous generations. The current vests are in a bad state of repair, they have not been replaced for over 15 years. |
| Your name:   | Simon Downes  |
| The associated subject or activity:  | House sport   |
| Date of submission:  | 25th March 2025   |
|  |   |
| RMSA response  | <b>Approved</b>   |

#### 5. Feedback on previous events

- School Productions: Taking were up from last year (£470)
- Quiz night: We took in £31 less than last year, however, we had less tables. So overall, more money was made per head
- Spring Concert: £219 (85p less than last year).
- Wi-Fi access for the SumUp machines has been sorted out.

#### 6. Forthcoming events

- Year 7 Prize evening: May 14th
  - Bridget, Andy, Amy Wallace
- New Entrants evening: 5th June
  -
- Summer Concert: 10th June
  -
- Junior prize giving: 18th June
- KS3 Play 2 and 3 July
- Foundation Day 5th July

#### 7. Lost Property Update

- Not as much lost property coming in as the person who used to gather it all no longer does it.

#### 8. Sustainability Initiative

Recycle calculators and revision guides: Amy Wallace is leading this initiative. The student sustainability team will reach out to Year 11 students to send in their calculators and sell them. It was noted that the recommended calculators have

recently been changed, so that any devices collected from the Year 11s may not be the right spec for students in lower years.

#### 9. Update from 6th Form

Barney and Ronnie: This was their last meeting. The new school captain, Roman, will try to attend every meeting. Ronnie and Barney were praised for their consistent involvement and excellent work in getting students to support at events throughout the year.

#### 10. Updates from Teacher Liaison (Adam Richardson)

NA

#### 11. Updates from OW's.

NA

#### 12. Any Other Business

There has been unauthorised access to the RMSA room and contents have been stolen. We now have a camera outside the RMSA room, the code on the door has also been changed.

#### 13. Actions

| Ref. | Date            | Agenda Item      | Activity  | Owner                     |
|------|-----------------|------------------|---|---------------------------|
| T6.6 | <i>On-going</i> | Give as you Live | Staff link to promote with staff & will send information from RMSA across to staff and 6 <sup>th</sup> form reps.   | Adam Richardson           |
| T2.9 | <i>On-going</i> | AOB              | Reminder and information to members about the Parentkind website. Anyone can join Parentkind, committee members have to be approved by RMSA officers.<br>Also about the Facebook page – PTA hangout. Worth joining for ideas and information. | All                       |
| T5.2 | <i>ongoing</i>  | AOB              | 6 <sup>th</sup> form reps to look after the walkie talkies and will make sure they are all charged ready for use. Make sure they know where high-viz jackets are.   | 6 <sup>th</sup> form reps |
| T6.1 | <i>ongoing</i>  | AOB              | All to promote School Lottery, Give as you Live   | All                       |
| T4.1 | March           |                  | Jane to speak to Dean about the room  | Jane                      |

|      |         |           |  |               |
|------|---------|-----------|--|---------------|
| T4.2 | Ongoing | Promotion | Regular reminders in emails and Facebook about Give As You Live and School Lottery   | Bridget       |
| T4.3 | Ongoing | Events    | <p>Dean and Sandra (site team)to be updated about our needs during events:</p> <ul style="list-style-type: none"> <li>- RMSA to be located in front of the kitchen.</li> <li>- Access to the kitchen</li> <li>- Urn to be filled and switched on.</li> </ul> | Jane, Bridget |
| T4.4 | Ongoing | Promotion | Work with <a href="#">Joanna Koralewska</a> and Andy to finalise the video.  | Bridget       |