



ROCHESTER MATH SCHOOL ASSOCIATION

MEETING

4th November 2024

MINUTES

Present: Angela Hannaford, Joanna Killick, Cathy Younger, Jane Marsh, Bridget Ogwezi, Janine Johnson, Adam Richardson (RMSA staff link), Andy Snow, Lisa Renwick, Ronnie Jones, Barnabas Turpin, Rachel Donoghue

1. **Apologies for Absence:** Harrison Older, Eliot Hodges, Mayuri Chadha, Toni Okweo

2. **Minutes of the Last Meeting, Matters Arising & Update on Actions**

The minutes of the last meeting were accepted as a true record of the meeting and adopted.
Actions updated.

3. **Chair's Report**

Welcome back to the new term and I'd like to welcome the new members who came along to the AGM and meeting in September and, in particular, Bridget who was elected in as our new Secretary. Bridget is already in process of getting set up and will start taking over some admin duties, so you will see emails sent from her soon.

This year already, we have provided refreshments at the Year 7 rugby morning, at the various next steps evening and the Year 6 Open Evening. It has been lovely to see some new faces volunteering at these events, but as always we would love to welcome more people to our volunteer team. Even if you can't be there to support the whole event, and can only be there for a small part, it is all appreciated and helpful.

The next big event is the Christmas Fayre on Saturday 16th November so please make sure that is in your diaries. We will be doing the usual set up the afternoon/evening before (Friday 15th) from 4pm and then will set up the final bits on Saturday morning from 8am. We will need volunteers to help out on both days, so whatever time you are able to give will be much appreciated. Whilst most of the stalls will be from independent stallholders, we do run some of our own games and stalls, as well as selling raffle tickets, so we need to ensure that we have enough people to help with those.

We will also need people to help to distribute leaflets advertising the fayre. This will be during the week before the fayre so please let us know if you can help and which roads/areas you will be able to do.

I appreciate that it's not always easy with work and family commitments, but please, if you can help at events, please do put yourself forward to ensure that it's not always the same people.

Please continue to support Your School Lottery and Give as you Live, as these are great sources of income for us but with little effort on our part, and please do encourage your friends and family as well.

Angela Hannaford

November 2024

4. Treasurer's Report

TERM 1: 1st September – 3rd November 2024

Account Balance to 3rd November 2024 **£27,869.18**

Less Liabilities £6,535.00

Available Balance **£21,334.18**

Float held in Cash Tin **£100.00**

Float held in Lost Property Safet £10.00

Term 1 Income £3,503.55

Term 1 Expenses £2,897.36

PAYMENTS IN

PAYMENTS IN		
02.09.24	Insurances – DC Martin	15.00
02.09.24	Insurances – Mr Andrews	7.50
03.09.24	Your School Lottery – August	304.40
06.09.24	Donation	25.00
09.09.24	Cash Payments – Yr 7 Rugby Morning 07.09.24	204.00
10.09.24	SumUp Card Payments – Yr 7 Rugby Morning 07.09.24 + 2 nd Hand Uniform Sales	302.05
13.09.24	SumUp Card Payments – Yr 12 Next Steps 12.09.24	9.93
13.09.24	Cash Payments – Yr 12 Next Steps 12.09.24 + Revision Books + Uniform Sales	24.00
26.09.24	SumUp Card Payments – 2 nd Hand Uniform Sales	22.42
30.09.24	SumUp Card Payments – 2 nd Hand Uniform Sales	14.92
08.10.24	Your School Lottery – September	411.20
14.10.24	Xmas Fayre Stall – G Routledge	15.00
14.10.24	Xmas Fayre Stall – K & C Books & Gifts (2 tables)	30.00
15.10.24	SumUp Card Payments – Yr 11 Next Steps 14.10.24 + Revision Books	213.04
15.10.24	Cash Payments – Yr 11 Next Steps 14.10.24 + Revision books, 2 nd Hand Uniform	110.40
16.10.24	SJWMS – RETURNED Donation Remittance 29.09.24 (Paid to wrong SJWMS a/c)	1000.00
17.10.24	SumUp Card Payments – 2 nd Hand Uniform Sales	0.98
17.10.24	Xmas Fayre Stall – A Terry	15.00
18.10.24	SumUp Card Payments – Yr 6 Open Evening 17.10.24	286.85
18.10.24	Xmas Fayre Stall – Lotties Crafts	15.00
18.10.24	Uniformd – 2 nd Hand Uniform Sales – September	336.46

18.10.24	Cash Payments – Yr 6 Open Evening 17.10.24	115.70
29.10.24	Xmas Fayre Stall – Shems Smashing Sweets (2 tables)	25.00
	Total Income	£3,503.55
PAYMENTS OUT		
09.09.24	Morrisons: Foil Trays – Yr 7 Rugby Morning	-17.40
11.09.24	Booker: Stock	-390.15
24.09.24	Screwfix: 2 x SumUp Solo Smart Card Terminals	-139.98
29.09.24	SJWMS: Funding Donation Remittance – School Production Licence	-1,000.00
03.10.24	Gravesham Borough Council: Small Lottery Licence	-20.00
09.10.24	A. Hannaford: Reimbursement – Vistaprint, Xmas Fayre Flyers	-50.49
15.10.24	Morrisons: Yr 11 Next Steps – Milk x 8 Pints	-2.90
16.10.24	SJWMS School Fund Account: Funding Donation Remittance – School Production Licence	-1,000.00
18.10.24	Morrisons: Yr 6 Open Evening – Milk x 8 Pints, Cream & Sharpies	-6.50
23.10.24	Booker: Stock	-269.94
	Total Expenses	£2,897.36

REQUESTS FOR FUNDING

Fulfilled Funding Requests: School Production Licence (Music & Drama Dept's)

Withdrawn Funding Requests: None.

LIABILITIES			
DATE REQUESTED	DEPARTMENT	ITEM REQUESTED	AGREED COST
22.04.24	SEND	1 x External ActivAll Boards for the DaVinci Playground + Stand	£5,500.00
09.09.24	DofE	15 x Lava 400 GB Camping Stoves	£1,035.00
		Total Liabilities	£6,535.00

Cathy Younger
RMSA Treasurer
1st November 2024

5. Request for funds

- Veocam at a total cost of £1099 S. McNamara (PE) – it will allow students and staff to analyse their sporting performance for both fixtures and PE lessons. It can be used for moderation for GCSE and A-level, and for extracurricular purposes – **approved but look at sales – Black Friday for e.g. but approved up to £1099**

- 30x Hockey sticks at a total cost of £690 (£23 per stick) S. Downes (PE) – our current hockey sticks have become unusable due to wear and tear. Better hockey sticks enables students to have an enhanced experience and develop more quickly. – **not approved**
- 12x XI National cup cricket balls at a total cost of £85.80 (£7.15 each) S. Pepper (PE) – for the first time we have entered our U18 into a national competition. If they get through to the finals this competition is held at Lords. In order to compete in this competition we have to use a specific ball that is Pink and made by the sponsors of the competition. Therefore funding our request would allow students the opportunity to experience national competition increasing their standard of competition and giving them valuable learning experiences. After the balls have been used, they will not go to waste. They can then be used for all other year groups as training balls, again benefitting more than just one team enabling all students to use a ball at training and develop their skills. - **approved**
- 8x pasta making machines at a total cost of £180.00 L. Dobson (Food Tech) - We aim to offer additional cooking and skills, which will be outside of normal school lessons in an after school club, which will be open to all year groups. These machines will enable the students to make a variety of pastas, including ravioli and tortellini. – **approved**
- Lock-in book trolley at a total cost of £593 A. Higgins (Library) - We have recently purchased a stock of manga books to promote reading for pleasure. In order to make these books available for loans and/or extra-curricular usage, and maintain the resources for perpetuity, it would be prudent to secure them in a lockable unit. These will be available for comic club and literacy interventions. – **approved**
- 2x Optika microscopes at a total cost of £673.04 (£336.52 each) A. Wallace (Biology) - Enable students at science club to see samples at higher resolution and magnification. – **approved**
- 35x headphone sets at a total cost of £357 (£10.20 each) K. Cook (French) – having a set of headphones means that pupils are able to carry out listening tasks independently in lessons on their Chromebooks. Listening is the skill most pupils find the most challenging and this would allow pupils to pause, rewind and listen to the track as many times as they need to. It also means listening tasks can be incorporated into cover lessons and not missed out. Pupils will be able to independently listen to authentic French audio on topics of their choosing outside of lesson time. – **not approved**
- Between 4-8 Nintendo Switch consoles, and £60 Nintendo eShop voucher at a total cost of £1436.64 (£173.33 per switch, £50 for eShop vouchers) A. Richardson (Esports) - This will enable the progression of The Math's Esports initiative; this is a Trust-wide requirement for all academies. Most academies will be competing in fixtures against other academies, or competing in the BEF Student Champs, or offering T-Levels to meet their Esports obligations. The Math will not be able to offer any of this at present, and as such will be fulfilling their obligation by offering House events for all years, and enrichment for the sixth form students. To do this, we will need consoles which are easy to transport and set up, and copies of the paid titles which students wish to participate and compete in. This provision will contribute to the development of skills that participation in Esports offers, including but

not limited to improving: communication skills, decision making, management skills, dexterity / hand-eye coordination, resilience, sportsmanship, and for some students will even help them to develop their discipline and self-moderation – **4 approved £693.33 + £50 voucher**

- 20x Size 5 puma footballs at a total cost of £157.50 (£150 + £7.50 dlv charge) R. Baldwin (Football) - Replace lost balls and allow for better standard of training sessions as we won't be using 4 or 5 balls only for the whole training session, which can have upwards of 25 training at any one time. – **approved but they need to be locked somewhere safe as we have already approved footballs 3 times previously. We cannot keep funding for lost equipment.**
- Football shirts at a total cost of £700.90 (£695.95 + £4.95 dlv charge) R. Baldwin (Football) - In the last 3 or 4 years, participation and provision for football has increased from there being none to last year winning the KSFA Premier league. At current football is only for senior students (Year 11-13) and currently run a 1st and 2nd team which compete in Kent Cup, National Cup and Kent League competitions. The aim is to continue to develop the football program at the school, and with increasing numbers of participation, later this year aim to run a third senior team & there we are looking at how we can increase participation alongside rugby through the whole school. The 1st team squad is made up of 20 players who are selected through trials to be registered with the league, and over the years the shirts which have been used (and funded by the RMSA) have become worn and some even lost meaning we do not have enough for the 1st team squad. We are also unable to replace them as those designs of shirts are no longer available- so we are looking to get new shirts. There are shirts for the second team and the current shirts will still be used by the 3rd team. – **approved, subject to them not being lost – could they have sponsored by RMSA on them?**
- **D of E stoves have not gone through. Adam will check and chase up.**
- **Can we get testimonials for recent funding requests? Useful for new starter evening presentation and also to share on social media / school communications.**
- **Change on funding request to give as you live rather than giving machine (no longer exists)**

6. Feedback on previous events

Y12 next steps evening – quite quiet, didn't sell many revision books £26.93 and £6 for revision books. There was no interval. So possibly if no interval, not worth doing – unless we have lots of revision guides to get rid of.

Y11 next steps evening – there was an interval, Mr Bailey promoted RMSA several times. Refreshments £134.97 and revision guides £177.49. Successful evening.

Y6 open evening - £402.75 and was really busy. Google form for drinks needs to be printed out for RMSA refreshments. Teachers get 1 free drink.

Also can google form be printed out for RMSA volunteers so they can get drinks ready for 6th formers whilst Principal talk is happening.

7. Forthcoming Events

Fri 8th November – Christmas Fayre leaflet drop – volunteers required from 10.30am

Fri 15th November – Christmas Fayre set up volunteers required from 4pm

Sat 16th November – Christmas Fayre – volunteers required from 8am

Tues 26th Nov – y7 music & drama celebration 6-7.30pm volunteers required from 4.45pm

**** If you are available for any of these events, please email RMSA@sjwms.org.uk ****

8. Christmas Fayre

Thank you to Cathy for dealing with emails, etc whilst Angela unfortunately was locked out of school emails. It has now been sorted and we have at least 9 stalls confirmed with more in the works. Angela has posted this evening on social media, and has received an email from a previous stall holder stating they had confirmed but no email had been seen. She has since chased up previous emails sent in September just in case there has been some issue with emails.

Need to check 10p sheet for game – Cathy believes it is in staff room. Adam will check and pass over.

9. Lost Property Update

Lots of lost property – racks have been cleared so 5 sacks to go through. Sue has been coming in, DBS to be completed. She comes in with Cathy so not on own until DBS sorted. 4 volunteers at the moment and Bridget has someone else who is interested which means we could be open every lunch time. As usual most things unnamed.

10. Update from Adam Richardson

Not at this time.

11. Update from OW

Jeff not present.

12. Any Other Business

New trolley for RMSA – Cathy shared the ones she has looked into. Jane suggested we send email asking for donations from parents specifically for trolley so we can ring-fence this money for this item.

****Date of the next RMSA meeting ~ Monday 13th January 2024 @ 7pm, SJWMS****

Actions

Ref.	Date	Agenda Item	Activity	Owner
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T6.6	<i>On-going</i>	Give as you Live	Staff link to promote with staff & will send information from RMSA across to staff and 6 th form reps.	Adam Richardson
T2.9	<i>On-going</i>	AOB	Reminder and information to members about the Parentkind website. Anyone can join Parentkind, committee members have to be approved by RMSA officers. Also about the Facebook page – PTA hangout. Worth joining for ideas and information.	All
T5.2	<i>ongoing</i>	AOB	6 th form reps to look after the walkie talkies and will make sure they are all charged ready for use. Make sure they know where high-viz jackets are.	6 th form reps
T6.1	<i>ongoing</i>	AOB	All to promote School Lottery, Give as you Live	All
T1.3	09.09.24	Christmas Fayre	Start organising communications to parents via school Email catering van to negotiate cost & email previous stall holders Promote via social media Arrange for piano players New template sheet for roll a 10p game	Angela Angela All Barney Adam