



**ROCHESTER MATH SCHOOL ASSOCIATION  
SIR JOSEPH WILLIAMSON'S MATHEMATICAL SCHOOL**

**CHAIR:** Angela Hannaford

**VICE CHAIR:** Joanna Killick

**ACTING SECRETARY:** Angela Hannaford **TREASURER:** Cathy Younger

**HEAD TEACHER:** Eliot Hodges

**Minutes of the**

**Annual General Meeting**

**of the Rochester Mathematical School Association**

**on the 9<sup>th</sup> September 2024 at 7:00pm, extension off Main Hall, SJWMS**

**Present:** Angela Hannaford, Joanna Killick, Cathy Younger, Jane Marsh, Janine Johnson, Eliot Hodges, Adam Richardson (RMSA staff link), Andy Snow, Jeff Doust (OW link), Lisa Renwick, Georgina Kusi, Susan Cooper, Bridget Ogwezi, Huyen Nguyen, Toni Okweo, Ronnie Jones, Harrison Older, Barnabas Turpin

**1. Apologies for Absence**

Jo Harding, Mayuri Chadha, Rachel Donoghue

**2. Minutes of the last AGM & Any Matters Arising**

The minutes of the meeting held on the 11<sup>th</sup> September 2023 were held to be a true account and approved. Cathy noted that on the previous Treasurer's report the figures were slightly wrong so the analysis had been slightly out.

**3. New Members**

Angela welcomed new members to the Committee and thanked everyone for supporting the Y7 rugby morning.

**4. Chairman's report 2023-2024**

So another RMSA year draws to a close and we have had a great year, culminating in Foundation Day. We have learnt a lot as we have taken on our new roles and responsibilities on the committee.

We've been able to run all three of our main events: Christmas Fayre (November), Quiz Night (March) and Foundation Day (July) along with supporting the school at various other events in the interim by selling refreshments, and also revision books at the appropriate next steps evenings.

The Christmas Fayre for this year is booked for Saturday 16<sup>th</sup> November and Quiz Night is booked for Friday 7<sup>th</sup> March. Foundation Day will be Saturday 5<sup>th</sup> July.

I am extremely grateful for the support you have all given me and in particular I'd like to thank Cathy, Joanna, Jane and Janine for helping me to remember everything,

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help me organise everything and being at practically every event throughout the year to help run them.

I'd also like to give special thanks to Cathy for all the work she does for lost property and second hand uniform and running the Uniformd system for purchasing second hand uniform.

Thanks also to the following:

- Eliot Hodges and Crispin Morris for their continued support and appreciation of our activities;
- Charlie Alderman for being a brilliant RMSA/staff link and encouraging the staff to support us;
- Cathy and her helpers for her continued involvement with lost property and second hand uniform;
- Dean Filmer and his site team for all the assistance they give us;
- Hayley O'Neill for running inflatable sessions and donating her profits to the RMSA (these have boosted our funds greatly);
- The 6<sup>th</sup> form representatives – Darragh and his team, and Harrison, Barney and Ronnie with the new team. And any other wonderful students who have helped out at times.
- Our new parents who came along and helped out even before their children start in September!

Our first event of the 2024-2025 academic year will be the Year 7 Rugby/Hockey taster morning on Saturday 7<sup>th</sup> September. We will be selling refreshments, as usual, and possibly will also be providing a BBQ again in order to use up sausages we had left over from Foundation Day. It will be an early start as the event starts at 9am so we will need to be setting up at 8am.

Please volunteer where you can as this is crucial to the success of the RMSA.

Thanks to everyone again and we look forward to a successful 2024-2025!

Angela Hannaford  
July 2024

#### 5. Treasurer's Report 2023-2024

<b>Balance as of 31 August 2024</b>	<b>£27,112.33</b>
Float held in Cash Tin	£100.00
Float held in Lost Property Room (for Second Hand Sales)	£10.00
Income	£17,014.27

Outgoings	£13,767.84
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### Summary

Accounts for 2023-2024 have been prepared and will be sent for verification for submission for the Charity Commission annual return.

Cash Tin: £100 float is always left in the cash tin so that any event always has sufficient cash to provide change.

From September 2023 to August 2024 we have raised the following from:

Your School Lottery £3,823.40

The Giving Machine £16.86

Second Hand Uniform Sales £2,050.40

H<sub>2</sub>O Inflatable Session Donations £748.75

Xmas Fayre £1,146.35

Quiz Night £1,108.65

Foundation Day £1,043.47

The RMSA once again received insurance payments from 3 parents who have not cancelled their payments as requested.

The total amount of funding requests received was for £24,580.79 and we have approved and funded the following requests this financial year:

Dept	Item Requested	Actual Spend
Swimming	Diving Blocks x 2	£3,441.00
Economics	Judo Mats	£1,328.80
Rugby	Girls Rugby Kit	£1,482.25
Biology	Colorimeters x 4	£449.80
RMSA, Lost Property	Clothes Rail	£76.95
Economics Society	Economics Today Vol 30	£359.00
Geography	Geography DVD's	£25.72
SEN	Sensory equipment	£78.97
PE	Cricket Balls	£583.00
		<b>£7,825.49</b>

As of the end of July there was one outstanding donation payment to be made for £4,895.00 for an ActivAll Interactive Game Board and Stand for use by S.E.N. Department (date agreed: 22.04.24).

Cathy Younger  
Treasurer  
September 2024

**\*Please Note: Increase in Balance and Income expected due to**

- Yr 12 Next Steps (17.7.24)
- Uniformd Sales Income – June (due 20.7.24)
- Uniformd Sales Income – July (due 20.8.24)
- Your School Lottery Returns.

**Election of Officials 2024- 2025 :-**

- a. Chair – Angela Hannaford nominated by Jane Marsh, seconded by Joanna Killick
- b. Vice Chair – Joanna Killick nominated by Cathy Younger, seconded by Janine Johnson
- c. Treasurer – Cathy Younger nominated by Janine Johnson, seconded by Jane Marsh
- d. Secretary – Bridget Ogwezi, nominated by Jane Marsh, seconded by Angela Hannaford

All those present and who sent apologies were elected in as Committee members. Eliot Hodges and Crispin Morris, as well as elected officials (as set down in the Management of Finances Policy - see section 8), agreed to continue as Trustees and were duly elected.

We have agreed that Chair Angela Hannaford, Vice Chair Joanna Killick and Treasurer Cathy Younger will be signatories on the bank account after being voted in at today's meeting.

**6. Constitution**

The constitution has been circulated but it should be noted that Angela has made some minor changes, where Head Teacher has been changed to Principal.

All members present approved the Constitution for another year and it will be reviewed at the next AGM. ( A copy is available on the RMSA page on the school website)

**7. Finance Policy**

All members present approved the Finances Policy for another year and it will be reviewed at the next AGM. (A copy is available on the RMSA page on the school website)

**8. Social Media Policy**

All members present approved the Social Media policy for another year and it will be reviewed at the next AGM. (A copy is available on the RMSA page on the school website)

**Any Other Business**

AGM completed at 7.34pm