



ROCHESTER MATH SCHOOL ASSOCIATION

MEETING

26th April 2021

MINUTES

Present: Jane Marsh, Janine Johnson, Jo Harding, Angela Hannaford, Charlie Alderman (RMSA link), Lisa Lanckmans, Sarah Clarke, Sarah Gilbert, Sue Crittenden, Elaine Stokes, Ruth Thomas, Nikki Rouse, Jonas Agambire, Dave Davis

Apologies for Absence: Eliot Hodges, Claire Doree

1. Minutes of the Last Meeting, Matters Arising & Update on Actions

The minutes of the last meeting were accepted as a true record of the meeting and adopted.

2. Chair's Report

Unfortunately, there's still not much to report over the last term. Our income is fortunately steady from Your School Lottery and we are getting some income from The Giving Machine and Amazon Smile. If you are not signed up to any of these or they have fallen by the wayside with you, please do try and use them; every penny counts.

The quiz night on 12th March was very entertaining and enjoyable and I've had lots of positive feedback. We raised a total of £180 and thanks go to the winning team, Team Nicholson, for donating their winning back to the school. I'd also like to say thank you to Clare Barnes who donated towards the event, even though she and her family were unable to take part. We had 21 teams, which was a little disappointing, but we still raised a decent amount of money.

There are some articles on Parentkind that are worth everyone taking a look at:

- There is an initiative that one PTA has set up with a local gin distillery and the details can be found here: https://www.parentkind.org.uk/successstories/59/Community-spirit-?utm_source=Parentkind&utm_medium=email&utm_campaign=12257016_PTA%20Member%20Newslette%20w%2Fc%2022nd%20March%2021&dm_i=14X9,7APKO,VJ4W1U,TLHD1,1.

This could be something that is worth us exploring with the Copper Rivet Distillery in the dockyard. If anyone would be willing to take this on as a project and look into the feasibility of it, please let me know.

- There is also information regarding match funding <https://www.pta.co.uk/fundraising/funding-sources/match-funding-faqs/> which advises that some companies offer to match funds raised by charities. I have sent out a letter to parents regarding this but if you could all investigate with your employers, it would be most helpful. My company doesn't do match funding, as such, but they offer six lots of £500 each year which we have to bid for. This has been going for two years now but, unfortunately, I haven't been successful in my bids as our company's charitable association gets hundreds of bids each year.

Hopefully, as things start to ease more over the next few weeks, we can start to see some things return to a form of normality and I look forward to a time when we can meet up face to face again.

Jane Marsh

Chair

February 2021

3. Treasurer's Report

Treasurer report had been circulated prior to meeting. Available funds as of 25th April 2021 of £11,993.61. Specific points highlighted were:

- **Parent Evening revenue:** Due to parent evenings being virtual events we may want to think about what we do to replace the revenue from these. Takings from the previous 2 years were as follows.

18/18	£414
19/20	£505
- **Your School Lottery.** As of the 25th of April 2021, there are 149 supporters who purchased 234 tickets for that week. Whilst the numbers have picked up slightly there are still just over 80 subscribers not currently purchasing tickets. **The Lottery information is posted on the RMSA Facebook page, please could you share so the message gets to as many people as possible, remember you do not have to be a parent of a pupil to participate.**
- **Second-hand Uniform:** A big thank you to Sue who has continued to sell secondhand uniform & this is still generating income for the RMSA during Covid.
- **Giving Machine:** **The Giving Machine information is posted on the RMSA Facebook page please could you share so the message gets to as many people as possible, remember you do not have to be a parent of a pupil to participate.**
- **Amazon Smile:** **Amazon Smile information is posted on the RMSA Facebook page please could you share so the message gets to as many people as possible, remember you do not have to be a parent of a pupil to participate.**
- **Stock:** Out of date stock has been disposed of.
- **Requests for Funding:** All requests for funding need to be submitted on a Funding Request form. This is necessary as we need to have an audit trail available to show an accountant at the end of our financial year. Our income is likely to exceed £10,000 this year and there are more stringent requirements in respect of our Charity Commission submission.

4. Request for Funds

- English – 10 copies of creative writing resource pack at a cost of £5.50 each (total £55) (H.Fox) - previously approved but amended costs on renewal £10 - approved

5. Forthcoming events

Nothing to discuss at the moment (see Founder's Day below)

6. Recent Events Feedback

Not much has taken place. Discussed quiz night, good feedback – waiting on invoice from Quiz master.

7. Founder's Day

Day off in lieu has been cancelled, the cathedral service has been cancelled. Founder's Day as we know it will not be going ahead. Afternoon will probably be voluntary so might not have that many people turning up and therefore it will not probably be viable for the amount of time and effort that the RMSA put in. Jane, Janine, Jo and Angela will try to get a meeting with EH to discuss if possible to do something else

before end of the school year – summer fayre, boot fair or something. Need to discuss first before confirming anything.

8. Lost Property Update

Sue still running it from the boot of her car. Picked up a load of donations today and there are some more to come in. Inundated with enquiries over the last 2 weeks for kit. So far, no stressed emails from parents this time but will let Jane know if any difficult enquiries come in.

Leaves in car for 72hrs, only goes in to school after hours if allowed – sticking to covid guidelines.

9. Update from Sixth Form

No update at this time.

10. Update from Charlie Alderman

Faye wanted to pass on thanks for the drum kit and is very excited to put it to use.

Kieran Kitsell is in charge of the Old Williamsonian and wanted to know if there was anything that he could add.

11. Any Other Business

Jane highlighted the idea of the PTA working with the Local Distillery with regards to producing our own gin as someone had discussed it on the Parentkind page. Looking for anyone who might be interested in taking that on.

Jane has also asked for more information on the Parentkind Big Raffle – everything is run by them, all we would have to do is encourage parents/people to buy the tickets. Waiting to hear back with more information.

PTA.co.uk – Jo mentioned that we can register to enter the draw to win some stop watches for the school, as well as some other bits but the stop watches would be useful. Basically the more people who register, the better chance we have to win and the option to enter the Giveaways is on pta.co.uk webpage, the button right at the top of the home page (“Giveaways”).

****Date of the next RMSA meeting ~ Monday 14th June 2021 @ 7pm online****

Actions

Ref.	Date	Agenda Item	Activity	Owner
T5.12	<i>On-going</i>	Lost Property	Dave to build racking and engage Site Team as appropriate. Difficulty in sourcing materials but will be sorted once this has been ordered.	Dave
T6.6	7 th December 2020	Giving Machine/Amazon Smile	6th form reps to take up with Mr Bailey about arranging posters to advertise in the 6 th form area. CA to promote with staff EH – sent out the information to teachers to show what had been funded. Also Jo arranged for a pie chart to be sent to form rooms to show to the pupils too.	Michael Charlie Eliot

T6.10	7 th December 2020	Forthcoming Events	CA to ensure up to date list of teas and coffee requirements available for events Update: email office for an up-to-date list of school staff	Charlie
T1.17	<i>ongoing</i>	Lost Property	Second-hand uniform being sold. (See LP update above)	Sue C
T2.9	7 th December 2020	AOB	Reminder and information to members about the Parentkind website. Also about the Facebook page – PTA hangout. Worth joining for ideas and information.	All
T5.1	26 th April 2021	Forthcoming events	Jane will arrange meeting with Eliot, Janine, Jo and Angela to discuss possible options for a summer event	Eliot, Jane, Jo, Janine, Angela
T5.2	26 th April 2021	AOB	The walkie talkies the RMSA funded for the 6 th form – CA to find out where they are. Should be 8 and they were being held in the 6 th form block somewhere with charging facilities (possibly Kevin’s office). Just would like to know where they are and that they are secure.	Charlie