



ROCHESTER MATH SCHOOL ASSOCIATION

MEETING

14th June 2021

MINUTES

Present: Jane Marsh, Janine Johnson, Jo Harding, Angela Hannaford, Charlie Alderman (RMSA link), Dave Davis, Deji Oyesaye, Max Hussman, Faye Humphries, Caroline Benson

Apologies for Absence: Eliot Hodges, Cathy Younger, Lisa Lanckmans, Yemi Mee, Ruth Thomas, Nicole Deards, Karen Phillips, Elaine Stokes, Sue Crittenden, Claire Doree, Sarah Gilbert, Lorraine Kill, Sarah Clarke, Nikki Rouse

1. Minutes of the Last Meeting, Matters Arising & Update on Actions

Welcome to new 6th form representatives and explanation of their role. The minutes of the last meeting were accepted as a true record of the meeting and adopted.

2. Chair's Report

I just want to say thank you to everyone for their continued support over the last few weeks and months. Fundraising is still at a standstill but, fortunately, we still have a steady income from Your School Lottery and some small payments from Amazon Smile and The Giving Machine. Sue Crittenden also continues to sell second hand uniform so we are receiving money from that, as well. Thank you Sue!

I have entered us into the next School's Out Race with ecoracing.co which launches on 17th July, so hopefully we'll raise a good bit of money again. Please encourage as many people as you can to support us. Details will be sent out to parents via a schoolcomms message and have been posted on our Facebook page. This is our unique link <https://ecoracing.co/user/page/1795>.

I'd like to say thank you and good luck to our outgoing 6th Form Reps, Michael, Steph and Miles, and wish them all the very best for the future. It's been a difficult year all round and they haven't had much opportunity to participate but it's been good to still have the student representation.

Welcome to our new 6th Form Reps, Deji, Max and Faye and I hope that we'll be able to meet in person at some point!

Jane Marsh

Chair

June 2021

3. Treasurer's Report

Treasurer report had been circulated prior to meeting. Available funds as of 14th April 2021 of £12,508.45. Specific points highlighted were:

- **Parent Evening revenue:** Due to parent evenings being virtual events we may want to think about what we do to replace the revenue from these. Takings from the previous 2 years were as follows.

18/18

£414

- **Your School Lottery.** Sept – June we have received £3,166.00 from the school lottery. As of the 7th June 2021, there are 142 supporters who purchased 220 tickets for that week. There are still just over 80 subscribers not currently purchasing tickets. **The Lottery information is posted on the RMSA Facebook page, please could you share so the message gets to as many people as possible, remember you do not have to be a parent of a pupil to participate.**
- **Second-hand Uniform:** Sept -June takings £158.00. A big thank you to Sue who has continued to sell secondhand uniform & this is still generating income for the RMSA during Covid.
- **Giving Machine:** Sept- June takings £58.68. **The Giving Machine information is posted on the RMSA Facebook page please could you share so the message gets to as many people as possible, remember you do not have to be a parent of a pupil to participate.**
- **Amazon Smile:** Sept- June takings £250.06 **Amazon Smile information is posted on the RMSA Facebook page please could you share so the message gets to as many people as possible, remember you do not have to be a parent of a pupil to participate.**
- **Stock:** Out of date stock has been disposed of.
- **Requests for Funding:** All requests for funding need to be submitted on a Funding Request form. This is necessary as we need to have an audit trail available to show an accountant at the end of our financial year. Our income is likely to exceed £10,000 this year and there are more stringent requirements in respect of our Charity Commission submission. Donations to school so far this year are shown below.
- Missed off on liability the quiz master from the last online quiz.

4. Request for Funds

- School premises -new swimming pool equipment needed after the refurbishment, including swimming pool lane markers & hooks at a cost of £1,052.91 (D.Filmer) – more info requested as to if there is possibility of some input from the pool hire, maybe they pay half and RMSA pay half?
- SEN dept – 3x refurbished laptops to enable Yr 13 students without access to laptops to complete their coursework & assessments at a total cost of £899.91 (£299.97 each) (C.Alderman) - approved

5. Forthcoming events

Online balloon race – 17th July. Tickets are now on sale and people can sign up. Communication has been sent through to parents via school office and is posted on the Facebook page.

Nothing forthcoming in terms of parent's evenings as now all online.

Unfortunately Founder's Day has been cancelled which is a big earner for the RMSA normally. There is the idea of attending the yr 7 rugby morning (Sat 4th September) and doing refreshments / BBQ, ice cream van, maybe some games (ball in the bucket, tombola, etc). Sign as many people up to the school lottery as possible. Need to get an idea of volunteer numbers so we know what is able to be done – 6th form included.

Another possible idea is holding a boot fair on a different weekend, using the concrete areas not the fields.

All dependent on future Covid restrictions too.

6. Recent Events Feedback

Not much has taken place. Discussed quiz night, good feedback – waiting on invoice from Quiz master.

7. Lost Property Update

SC is continuing to sell the uniform from home until it's deemed as safe for us to go back into school. It works quite well from home with parents coming to collect items. There was one lady who lived in Sevenoaks who asked for it to be posted but she paid the cost of the postage. So all good for the moment.

People desperate for smaller items no matter how old.

8. Update from Sixth Form

No update at this time.

9. Update from Charlie Alderman

No update at this time.

10. Any Other Business

CB suggested thinking about advertising the Balloon Race in a different way as the idea of gambling might be putting people off.

CA asked about any other posters for the Just Giving Machine or Amazon Smile to be sent through to him and he will make sure they get put up around the school.

Reminder to buy tickets for the balloon race, big PTA raffle, school lottery and sign up to Giving Machine & Amazon Smile. CA made point that some of the websites will be blocked by the school so will talk to the IT dept about allowing them so staff can sign up.

CA to look into the possibility of asking for old laptops from parents to be donated, also check on the following link if it could be useful for getting additional laptops:

<https://www.bbc.co.uk/programmes/articles/5SqHJMTKZx5sYhltXJvB1Q/give-a-laptop>

****Date of the next RMSA & AGM meeting ~ Monday 13th September 2021 @ 7pm, SJWMS - TBC****

Actions

Ref.	Date	Agenda Item	Activity	Owner
T5.12	<i>On-going</i>	Lost Property	Dave to build racking and engage Site Team as appropriate. Difficulty in sourcing materials but will be sorted once this has been ordered.	Dave
T6.6	7 th December 2020 <i>On-going</i>	Giving Machine/Amazon Smile	6 th form reps to take up with Mr Bailey about arranging posters to advertise in the 6 th form area. CA to promote with staff & will send information from Jane across to the new 6 th form reps. EH – sent out the information to teachers to show what had been funded. Also Jo arranged for a pie chart to be sent to form rooms to show to the pupils too.	Michael now Deji, Faye & Max Charlie Eliot
T6.10	7 th December 2020	Forthcoming Events	CA to ensure up to date list of teas and coffee requirements available for open evenings, no longer needed for parents evenings Update: email office for an up-to-date list of school staff	Charlie
T1.17	<i>ongoing</i>	Lost Property	Second-hand uniform being sold. (See LP update above)	Sue C
T2.9	7 th December 2020	AOB	Reminder and information to members about the Parentkind	All

			<p>website.</p> <p>Also about the Facebook page – PTA hangout. Worth joining for ideas and information.</p>	
T5.1	26 th April 2021	Forthcoming events	<p>Jane will arrange meeting with Eliot, Janine, Jo and Angela to discuss possible options for a summer event</p> <p>We had meeting with Eliot on 7th May online and discussed options. EH is happy to hold something during the summer term. (see above)</p>	Eliot, Jane, Jo, Janine, Angela
T5.2	26 th April 2021	AOB	<p>The walkie talkies the RMSA funded for the 6th form – CA to find out where they are. Should be 8 and they were being held in the 6th form block somewhere with charging facilities (possibly Kevin’s office). Just would like to know where they are and that they are secure.</p> <p>Charlie checked with several different people and still not sure where they are.</p> <p>6th form reps know where they are and will make sure they are all charged and looked after.</p>	<p>Charlie</p> <p>Deji, Faye, Max</p>
T6.1	14 th June 2021	AOB	All to promote Lottery, TGM, Amazon Smile etc	All
T6.2	14 th June 2021	Requests for Funding	Jane to speak to Dean regarding questions and concerns re swimming pool funding request	Jane
T6.3	14 th June 2021	AOB	Clarify to parents that the Balloon Race is not counted as gambling as some people are not allowed, for various reasons such as religion or personal beliefs, to participate in gambling events. Unfortunately Your School Lottery and The Big PTA Raffle are gambling and therefore those people will not be allowed to participate	Jane
T6.4	14 th June 2021	AOB	Provide posters/advertising material to Charlie re Amazon Smile, TGM, Your School Lottery etc.	Jane
T6.5	14 th June 2021	AOB	Charlie to look into possibility of asking parents to donate unwanted laptops to widen the availability of laptops to those that need them	Charlie