

Medway Council consent form for photography, filming, written word or comments



Medway Council (“the Council”) publishes photographs, creates videos and captures written/verbal comments for promotional purposes. The Council would like to take your photograph, film/record you, capture your written comments or interview you to capture your verbal comments to feature in promotional and information materials. The photographs, recordings and comments might appear in our printed publications, on websites and social /digital media, accompany press releases for use by the media or other materials such as exhibitions and hoardings. This list is not exhaustive.

In order to comply with the General Data Protection Regulation (GDPR), the Council needs your permission to photograph or film you, or to capture your written/verbal comments, and your permission to use any photographs or recordings of you, or your written/verbal comments, for these promotional purposes.

Please note the following information about using photographs or recordings of you or using your written/verbal comments:

1. Websites and social/digital media can potentially be seen throughout the world
2. The Council will not include your personal details alongside the publication.
3. Permission is granted for a period of five years, after which the Council will remove your images/comments from its publications. You may request that your images are removed during this timeframe by contacting the Communications Team at Medway Council on 01634 332282 or email communications@medway.gov.uk
4. Some of the images, recordings or comments might be shared with the Council’s partners and the media. The Council will aim to limit sharing of the photographs or film footage or comments to third parties and request that these third parties also remove the images/footage/comments from its publications within five years. In certain circumstances, full removal of images or footage or comments might not be practical if distributed e.g. on leaflets or magazines such as “Medway Matters”.
5. In the case of people who are unable to give their consent, a representative such as a parent, guardian, carer or an appropriate, professional medical practitioner who represents the person in his or her best interests must sign this form. The age of the individual must be provided where children and young people’s images are used.

To be completed by Medway Council:

Location of photograph/filming/comments.....

Photographer/interviewer.....

Date

Please complete in BLOCK CAPITALS

If you agree to your images/comments being taken, please complete section A below.
If you have the authority to agree to another person's images being taken, please complete Section B.

Section A:

I have read and understood the conditions of use and give permission for Medway Council, its partners and the media to use the photographs / recordings / comments as detailed in this form.

I AGREE to Medway Council taking my photograph / filming / interviewing me for its promotional purposes as set out above.

Name

Address

Contact number

Your signature Date

Section B:

If you are signing on behalf of a person unable to sign, please provide your name and relationship to them. Please note that for good practice, both a child over 12 years and their parents should sign this form. For children younger than 12 years old, parents/guardians or carers should consent to their children's images being used for promotional purposes.

I have read and understood the conditions of use and give permission for Medway Council, its partners and the media to use the photographs/recordings/comments as detailed in this form.

I CONFIRM that I can provide consent for the Council to take photographs or footage of, or comments by:

_____ (name of individual to be photographed/filmed/interviewed) for its promotional purposes as detailed in this form.

Relationship to the person in the film or recording.....

Parent/Guardian/Carer/Medical practitioner name

Address

Contact number

Your signature Date

Age of childyears (if applicable)

Signature of child to be photographed/filmed (applicable where over 12 years old)

..... Date